

MINUTES
ROCKY TOP MUNICIPAL PLANNING COMMISSION
JUNE 18, 2024

Members Present

Jim Shetterly, Chair
Jeff Gilliam, V. Chair
Robert Seiber, Secretary
Dewayne Seiber

Members Absent

Kerry Templin, Mayor

Others Present

Mike Ellis, City Manager
David Byrge
Stephanie Gilliam

ETDD Staff Representative: Harold Edwards

CALL TO ORDER AND APPROVAL OF MINUTES

The meeting was called to order at 6:16 P.M. at City Hall by Chairman Shetterly. The May 29, 2024 meeting minutes were not available and will be considered at the July meeting.

REPORT FROM BUILDING OFFICIAL/CODES ENFORCEMENT

There was no report from codes enforcement.

PUBLIC COMMENTS:

There were no comments from the public.

NEW BUSINESS:

A. Request for Partial Closure of Ally of 3rd Street

The planning commission reviewed a request from the Main Street Baptist Church to close an unused 20 foot ally for 50 feet in length from 3rd Street. Staff planner Edwards stated that the planning commission could recommend to city council that the ally be closed since it was not in use and there were no plans for future use. It would be the responsibility of the church to provide a survey and purchase the 100 square foot piece of land from the city. A motion to recommend closure of the ally and sale of the 100 feet of property to the church was made by Robert Seiber. The motion was seconded by Dewayne Seiber and all members voted aye.

B. Proposed Zoning Ordinance Amendment for Swimming Pool Requirements

City Manager Mike Ellis presented the planning commission with a proposed zoning ordinance amendment for swimming pool requirements. A motion to recommend the zoning ordinance amendment to city council for approval was made by Commissioner Gilliam and seconded by Commissioner Robert Seiber. All members voted aye.

OLD BUSINESS

A. Update on Brownfield Environmental Grant

City Manager Mike Ellis informed the planning commission that he had been notified of the approval of funds for the environmental assessment for 225 Main Street. In a related matter, it was suggested that a special meeting be held and invite the brownfield property owners to city hall to learn about the grant.

B. Review of Zoning Ordinance Regulating Signs

Upon review of the sign regulations in the zoning ordinance, Staff Planner Edwards noted that the signage allowance appeared to be excessive in certain areas. He suggested that he would provide the planning commission with some sign ordinance alternatives for consideration at the next meeting.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:50 p.m.

Secretary

Date