

MINUTES
ROCKY TOP MUNICIPAL PLANNING COMMISSION
MAY 29, 2024

Members Present

Jim Shetterly, Chairman
Jeff Gilliam, Vice Chairman
Robert Seiber, Secretary
Kerry Templin, Mayor

Members Absent

Dewayne Seiber

Others Present

Tony Braden
Carolyn Templin
Stephanie Gilliam
Jason Deal

ETDD Staff Representative: Harold Edwards

CALL TO ORDER AND APPROVAL OF MINUTES

The meeting was called to order at 6:01P.M. at City Hall by Chairman Shetterly. The April 16, 2024 meeting minutes were not available. The April 16 meeting minutes along with the May 29 meeting minutes will be considered for approval at the June 18 meeting.

REPORT FROM BUILDING OFFICIAL/CODES ENFORCEMENT

Tony Braeden gave a report on the citations that he had issued. He stated that 5 violations will be heard by AHO next month..

PUBLIC COMMENTS:

There were no comments from the public.

OLD BUSINESS:

A. Update on Brownfield Environmental Grant

Staff planner Edwards reminded the planning commission of the brownfield grants and encouraged the city to continue to reach out to the property owners to make them aware of the opportunity to get their property assessed for contaminants and potentially cleaned up. He suggested that the subject property owners be invited and encouraged to attend an informational session about the grant opportunity and stated that Lydian Birk is willing to come to Rocky Top and meet with the owners. It was suggested that such a meeting could be scheduled preceding the next planning commission meeting depending upon Lydia Birk's schedule

B. Update of Zoning Violation of Faris Property

It was noted that Mr. John Farris had requested that the Board of Zoning Appeals meeting be moved to May 29 for a hearing regarding the zoning violation of the use of his property on North Main Street. However, Mr. Farris did not make the meeting. It was mentioned that two letters regarding the zoning violation had been sent to Mr. Farris to no avail. The planning commission discussed the matter and upon staff's recommendation decided to refer the case to the city attorney to identify the next steps in the process.

NEW BUSINESS

A. Temporary Use Permit

Pursuant to a discussion regarding temporary use permits during the previous meeting, Staff planner Edwards provided a sample temporary use permit currently in use by the City of Clinton. The planning commission reviewed the permit and recommended its adoption by the City of Rocky Top by the city Council, with the provision that the permit be set at \$15.00. The motion was made by Robert Seiber and seconded by Mayor Templin. All members voted aye.

B. Review of Zoning Ordinance Amendment for Fence Construction

The planning commission reviewed a proposed fence ordinance prepared by City Manager Mike Ellis. A motion for approval and recommendation by City Council was made by Robert Seiber. Mayor Templin seconded the motion and all members voted aye.

ADJOURNMENT

There being no further business the meeting was adjourned at 5:56 p.m.

Secretary

Date