

**MINUTES**  
**ROCKY TOP MUNICIPAL PLANNING COMMISSION**  
**APRIL 16, 2024**

**Members Present**

Jim Shetterly, Chairman  
Jeff Gilliam, Vice Chairman  
Robert Seiber, Secretary  
Kerry Templin, Mayor

**Members Absent**

Dewayne Seiber

**Others Present**

Tony Braden  
Carolyn Templin  
Stephanie Gilliam

ETDD Staff Representative: Harold Edwards

**CALL TO ORDER AND APPROVAL OF MINUTES**

The meeting was called to order at 6:24 P.M. at City Hall by Chairman Shetterly. The March 19, 2024 meeting were approved with a motion by Commissioner Robert Gilliam and a second by Mayor Templin. All members voted aye.

**REPORT FROM BUILDING OFFICIAL/CODES ENFORCEMENT**

Tony Braeden gave a report during the preceding BZA meeting.

**PUBLIC COMMENTS:**

There were no comments from the public.

**OLD BUSINESS:**

**A. Update on Brownfield Environmental Grant**

Staff planner Edwards reminded the planning commission of the brownfield grants and encouraged the city to continue to reach out to the property owners to make them aware of the opportunity to get their property assessed for contaminants and potentially cleaned up.

**B. Update of Zoning Violation of Faris Property**

The planning commission reviewed a letter from City Manager Mike Ellis informing Mr. John Faris of the zoning violation of the use of his property on North Main Street.

**NEW BUSINESS**

**A. Planning Commission Training**

Staff planner Edwards provided a training session on the role and the powers of the planning commission and the board of zoning appeals.

**B. Review of Zoning Ordinance**

Upon review of the zoning ordinance with Staff Planner Edwards, it was noted that the city had no provision for the issuance of temporary use permits and no requirements for signs in the C\_4 zoning district. Mr. Edwards said that he would provide information on those two topics for review at next month's regularly scheduled meeting.

**C. Discussion of Property Tax Collection**

Staff Planner Edwards referenced a conversation with City Manager Mike Ellis regarding delinquent property taxes. He mentioned that Anderson County Trustee Regina Copeland mentioned that she would be available to answer questions and provide assistance to the city in their efforts to collect property taxes owed. Mr. Edwards said that he would asked Ms. Copeland to contact City Manager Mike Ellis to perhaps schedule a meeting regarding the matter.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 7:20 p.m.

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Secretary

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Date