

**City of Rocky Top Council Meeting  
September 19, 2024 at 6:00 pm**

The City Council of Rocky Top, Tennessee met at City Hall at 6:00 pm on September 19, 2024, for the regularly scheduled City Council meeting with Mayor Kerry Templin presiding. Upon roll call the following answered present:

Jeff Gilliam Mack Bunch Zack Green Stacy Phillips Kerry Templin

**Invocation**

Pastor Steve Lakin opened the meeting with prayer.  
Pledge of Allegiance

**Approval of Minutes**

Councilperson Mack Bunch made a motion to approve the minutes from the August 15, 2024 City Council Meeting, seconded by Councilperson Stacy Phillips. Motion carried.

Councilperson Jeff Gilliam made a motion to approve the minutes from the August 26, 2024 Public Hearing Meeting, seconded by Councilperson Stacy Phillips. Motion carried.

Councilperson Stacy Phillips made a motion to approve the minutes from the August 26, 2024 Special Called Meeting, seconded by Councilperson Zack Green. Motion carried.

**Recognize Citizens, Guests, and Visitors**

Citizen Donna Walker, 811 Jacksboro Avenue, had reported that a tree had been knocked down and it has been there over a year. The tree is causing a mosquito problem. The tree is on the property on the corner of Jacksboro and Fourth. City Manager Mike Ellis said someone has come to look at the tree but wasn't able to make contact with anyone at the property.

**Mayor's Report**

The Safe Haven Baby Box has been installed by Dewayne Braden and his company. There is still electrical and an alarm that need to be installed. Hopefully it will be operational within the next couple of months.

**Committee Reports**

**Planning Commission** – Meeting September 16, 2024. The Planning Commission discussed Main Street Baptist Church requesting the sale of the alley adjacent to their property. The Planning Commission recommends the sale of the alley, with the City having an easement for utilities. Councilperson Zack Green made a motion to declare a 50 ft by 12 ft section on the north end of the property located between Third Street and Jacksboro Avenue as excess property and allowing the City Manager to negotiate with Main Street to determine an acceptable price, seconded by Vice-Mayor Jeff Gilliam. Motion carried.

**Recreation Committee** – No September meeting. The Trunk or Treat is on November 1, 2024, from 6:00 pm-8:00 pm. We are trying to be mindful of the parents on a weekday and an extra day for the kids to dress up.

## **City Manager Report**

Fall Clean Up will be the month of October. We will only be picking up on Wednesday, Thursday, and Friday. We met with Public Entity Partners to renew the City's insurance. WBIR will be in town next Wednesday, September 25, to do their 4:00 Hometown Spotlight show. The sewer project is 38% complete. They hope to be completed by December. Water insurance application is complete. They will mail out brochures explaining how it works. Citizens can opt out. We will also provide sewer insurance. Water and sewer insurance will be \$2.35 each. Citizens can do two claims up to \$2,500 up to two times a year. The Police Department is applying for a USDA grant up to \$50,000, for two vehicles. The grant is a 75/25 grant.

## **General Government Report**

<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Reason</u></b>	<b><u>Adjustment</u></b>
Danielle Krystin Kennedy	124 Eighth Street	Meter/Leak	\$465.91
Barbara Camp Smith	414 Wallace Avenue	Leak	\$98.00
Elizabeth Marie Graham	114 Pearl Street	Damaged Faucet	\$58.00
Cody Hall	514 Fairground Road	Leak	\$401.00
LaFollette Housing	1035 Grace Avenue	Replace Line Burst Pipe	\$100.00
Reba Barlow - (1/2 Adjust)	520 Third Street	Unknown Leak	\$865.00
Danny Phillips - (1/2 Adjust)	511 Duncan Avenue	Leak	\$32.00
Charles Viles	217 Walden Drive	Pressure Washing	\$23.00
Fair Deal Properties	205 Watts Avenue	2 Leaks	\$569.00
Total Sewer Adjustments			\$2,611.91

Monthly sewer adjustments are \$2,611.91-\$58.00=\$2,553.91. Elizabeth Marie Graham adjustment will be tabled until next month, until we can get more information on the damaged faucet. Councilperson Zack Green made a motion to approve the sewer adjustments except for Elizabeth Marie Graham, seconded by Vice-Mayor Jeff Gilliam. Motion carried.

Monthly water loss was 50.181%, with in-house usage 36.551%.

Police Report – Deputy Chief Matt McGhee is on medical leave. The Police Department is starting an unpaid internship program to help with clerical duties. The Comptroller's report is posted on the City's website.

Fire Report – 35 calls for the month.

Public Works Report – Normal monthly operations.

Water/Sewer Report – Normal monthly operations.

Financial Analysis Report – Up to date through August. It shows the current year and the previous year. The General Fund is about \$84,000 short compared to last year. We are around 17% for July and August.

## **Ordinances and Resolutions**

First Reading of Ordinance 593, An Ordinance Adopting an Unclaimed Property Policy. Councilperson Zack Green made a motion to approve the first reading of Ordinance 593, seconded by Councilperson Stacy Phillips. Motion carried.

First Reading of Ordinance 594, An Ordinance to Amend the Rocky Top Municipal Code Title 14 Zoning and Land Use Control – Short -Term Rentals. Councilperson Mack Bunch made a motion to approve the first reading of Ordinance 594, seconded by Vice-Mayor Jeff Gilliam. Motion carried.

Second Reading of Ordinance 592, An Ordinance Amending the “Zoning Ordinance of City of Rocky Top, Tennessee” by Amending Article IV, Section 408.4.2, Real Estate Signs. Vice-Mayor Jeff Gilliam made a motion to approve the second reading of Ordinance 592, seconded by Councilperson Stacy Phillips. Motion carried.

Resolution 603, A Resolution to Submit an Application Requesting Fiscal Year 2025 Infrastructure Planning Grant Funds to Implement Water and/or Wastewater System Planning Projects. Councilperson Mack Bunch made a motion to approve Resolution 603, seconded by Vice-Mayor Jeff Gilliam. Motion carried.

Resolution 604, A Resolution for Support of Israel. Councilperson Zack Green made a motion to approve Resolution 604, seconded by Councilperson Mack Bunch. Motion carried.

**Unfinished Business**

None

**New Business**

Infrastructure Planning Grant – Councilperson Jeff Gilliam made a motion to approve the Infrastructure Planning Grant with Community Development Partners as administrators and Cannon & Cannon as engineers, seconded by Councilperson Stacy Phillips. Motion carried.

Basic Emergency Operations Plan Amendment – Councilperson Jeff Gilliam made a motion to approve the amendment to the Basic Emergency Operations Plan, seconded by Councilperson Stacy Phillips. Motion carried.

There being no further business to come before the council, a motion to adjourn the meeting was made by Councilperson Mack Bunch. Motion carried. The meeting adjourned at 6:55 pm.

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Kerry Templin, Mayor

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Amanda Daugherty, City Recorder